WASHINGTON STATE DEPARTMENT OF
LICENSING

Vehicle/Vessel Contract Application

Use this form to apply for access to vehicle/vessel records through the Internet Vehicle/Vessel Information Processing System (IVIPS) or to receive bulk/batch data. Send the completed form with a copy of your business license and other required documents by fax to: **(360) 570-7895** or email (print and scan or upgrade to **Adobe Reader XI** or above) to: **vsdisclose@dol.wa.gov.**

Please allow 14 business days to process and respond to your request. Questions or assistance: IVIPS: (360) 359-4001; Bulk/batch: (360) 902-0136.

We are committed to protecting personal information and there is no guarantee you will be approved. We release records only as allowed by state and federal laws, including the Driver Privacy Protection Act (DPPA). The DPPA also restricts redisclosure of personal information you receive.

Fees

IVIPS contract fees: There is a 4-cent fee per record search, and businesses must pay an additional $2 for each record accessed. Government entities are exempt from the $2 fee.

Bulk records contract fees: There is a 1-cent fee per unique VIN record. The contractor is also responsible to pay a onetime set-up fee and monthly maintenance fee. Setup and maintenance fees may vary for bulk records.

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1 Method of access you are requesting

[X] IVIPS *(Individual record inquiries)*   Current IVIPS number, if applicable _____
[ ] Bulk vehicle/vessel records *(Batch process)*   Frequency *(check one)*: [ ] One time [ ] Periodic [ ] Regular

PRINT or TYPE Company/Agency name   *Quest + Query Investigations*

Contract contact/manager *(IVIPS and Bulk records accounts)*	Signing Authority name *(Bulk records accounts only)*	
(Area code) Phone number *360-513-5999*	Email *(required for IVIPS and Bulk records)* *QQI 2000@comcast.net*	(Area code) Phone number	Email *(required for Bulk records)*

Physical address of business *(Number and street, City, State, ZIP code)*
800 NE Tenney Rd Ste 110, #459 Vancouver, WA 98685

Mailing address of business, if different *(Address or PO Box, City, State, ZIP code)*
Same

Provide **one** of these identifiers:	Taxpayer Identification Number (TIN)	Employer Identification Number (EIN)	WA Unified Business Identifier (UBI) *602 035 649*

2 Provide a detailed explanation of your primary business activity (exactly what your business does).

Locating, contacting + interviewing witnesses in civil + criminal cases!

3 Check all that apply to you and/or your business

[ ] Attorney
[ ] Auction
[ ] Auto manufacturer or agent
[ ] Bail bonds
[ ] Bank or financing firm
[ ] Business
[ ] Commercial parking company
[ ] Credit union
[ ] Data broker/Reseller
[ ] Debt recovery/Collection
[ ] Employer/Prospective employer
[ ] Government
[ ] Guardianship/Trustee service
[ ] Homeowner association
[ ] Hospital
[ ] Hulk hauler
[ ] Insurance company/agent

[ ] Lien service
[ ] Marina
[ ] Neighborhood block watch
[ ] Newspaper or media
[ ] Non-profit organization
[ ] Parking enforcement
[X] Private investigator
[ ] Process server
[ ] Property mgmt. - Government
[ ] Property mgmt. - Private
[ ] Repossession service
[ ] Retail/Store
[ ] School - Private
[ ] School - Public
[ ] Scrap processor or wrecker
[ ] Security services - Government
[ ] Security services - Private

[ ] Service bureau for another business
Provide business name:

[ ] Storage facility
[ ] Title/Escrow
[ ] Toll facility
[ ] Towing company
[ ] Transporter
[ ] Union (non-profit)
[ ] Vehicle/Vessel dealer
[ ] I represent a business that will provide information to another party
Provide business names:

_____

[ ] Other (explain)

_____

4 Explain in detail why you need vehicle/vessel information. Give examples. Attach additional pages if necessary.

Verification of registered owner information on vehicles typically involved in collisions, as part of an investigation. This information is typically used in anticipation of litigation and/or service of process.

5 Rediscosure and/or selling of information

Will you sell or provide the information to anyone else? .... ☐ Sell ☒ Provide ☐ No

If no, skip to Section 6.

If yes, who will you provide or sell the information?

Usually attorneys or law firms who are my clients. I also work with some insurance companies. The majority of cases are auto collisions or witnesses of auto collisions

The release and redisclosure of personal information is restricted by state and federal laws. How do you ensure recipients are entitled to personal information under these laws?

The attorneys who request my services use the information in preparation for civil and criminal court action

How will you provide the information to recipients? Explain.

I will include the information as part of my routine report

6 Owner contact

Will you contact the vehicle/vessel owner? .... ☐ Yes ☒ No
Unsolicited business contact for commercial purposes is strictly prohibited.

If yes, why will you contact the owner and how will you contact them?

No, unless the owner is identified as a witness in a case I am assigned to. This would be unusual

7 Answer the following

1. Do you agree not to sell or provide the information to any third party that has not been disclosed as part of this application? .... ☒ Yes ☐ No
2. Do you agree not to use the information for any purpose other than reasons stated on this application? .... ☒ Yes ☐ No
3. Do you agree not to use, or facilitate the use of, the information for the purpose of making unsolicited business contact, or promoting the sale of any goods or services? .... ☒ Yes ☐ No

8 Check all that apply

☐ **I represent a government agency.** Agency name: _____

Do you agree the information you receive will only be used in an official capacity and solely for carrying out the functions of your agency?. . . . . ☐ Yes ☐ No

☒ **I represent a Washington State business.** Attach legible copies of:
- your current business license
- any/all professional licenses that you possess

☐ **I represent a business outside Washington State.** If your business is not required to be licensed in the state of Washington, attach a legible copy of either:
- your current business license
- a letter with a signature of the owner or authorized representative indicating you are their agent. The letter must include your Employer Identification Number (EIN) or Taxpayer Identification Number (TIN).

☐ **I am a process server.** Attach legible copies of:
- your current business license
- any/all professional licenses that you possess
- registration for county jurisdictions

☐ **I represent a non-profit organization or corporation.**
1. Attach a legible copy of one of the following:
   - Your Articles of Incorporation, filed with the Secretary of State
   - Your Tax Exempt Status from the Internal Revenue Services (501)(c)(3)
   - Other documents reviewed and approved by the Department of Licensing Public Records Officer
2. Submit a letter with a signature of the business owner or authorized representative indicating you are their agent.

☐ **I represent a data broker/reseller** – attach a legible copy of your current business license. IVIPS applicants must also include:
- subscriber roster (provided on page 4)
- subscriber agreements

☐ **I am an attorney.*** Attach legible copies of:
- your current business license
- your current bar card

☒ **I am a private investigator.*** Attach legible copies of:
- your current Private Investigator license
- your current business license

***Whenever an attorney or private investigator accesses a vehicle record in IVIPS, we will send a notification letter to the vehicle owner. RCW 46.12.635**

Knowingly making a false statement or concealing a material fact required in this request or making false representation to obtain any personal information from an individual's motor vehicle record is subject to federal criminal fines under the DPPA and RCW 46.12.640

By signing or typing your name, you are certifying under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Rosie Lundquist
Owner, Quest & Query Investigations
Title

12/18/2015 Clark
Date and place (county) signed

X _[signature]_
Signature

Federal Driver Privacy Protection Act (DPPA) 18 U.S.C. §2721 through §2725
Washington State laws RCW 42.56, RCW 46.12, RCW 47, WAC 308-10, and WAC 308-93

We are committed to providing equal access to our services. If you need accommodation, please call (360) 359-4001 or TTY (360) 664-0116.

BUSINESS LICENSE

STATE OF WASHINGTON

Sole Proprietorship

ROSANNE B LUNDQUIST
QUEST & QUERY INVESTIGATIONS
5921 NE 114TH ST
VANCOUVER WA 98686

Unified Business ID #: 602 035 649
Business ID #: 1
Location: 1
Expires: 11-30-2016

TAX REGISTRATION

PRIVATE INVESTIGATIVE AGENCY PRINCIPAL:
    LUNDQUIST, ROSANNE

REGISTERED TRADE NAMES:
    QUEST & QUERY INVESTIGATIONS

PRIVATE INVESTIGATIVE AGENCY

Vikki Smith

Director, Department of Revenue